



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

December 13, 2013

Catherine Walker and Amy Grosskreutz
2165 A Avenue
Marion, Ia. 52302

Dear Catherine & Amy,

I appreciate your working with me to complete the spot check. Here is the website to check out pac'n'plays that have been recalled to ensure you do not have one that is unsafe-<http://www.cpsc.gov/>

This letter is in regards to the December 13, 2013 compliance check of your Level C-2, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.4 No more children are in care than the rules for the specific category will allow.

Reason determined out of compliance: When I arrived I observed Catherine was the only provider present caring for 9 pre-school children. As a single provider she can provide child care to a maximum of eight children at any one time. Therefore she was one over capacity.

How to correct: If only one provider is present you cannot provide care to more than 8 children at a time. You will need to work out a solution such as having one of the 9 children ride with her to transport. If that is the solution you chose you will need to get that child's parents to give you written permission to have her go with you.

☐ 110.5(2) A provider file is maintained and contains:

☐ 110.5(2) a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.

Reason determined out of compliance: I did not find a copy of a recent physical for Jazlyn and Amy.

How to correct: Get copies of a physical completed within the past 2 years for Amy and Jazlyn and place it in the provider file.

☐ 110.5(8) Children's Files

☐ 110.5(8) An individual file is maintained for each child and updated annually or when there are changes. Each file contains:

☐ 110.5(8) e For infants and preschoolers: A statement of health signed by a physician submitted annually.

Reason determined out of compliance: I did not find this information in the file for B.

How to correct: Obtain a copy of a physical for this child dated within the past 12

Months

☐ 110.5(9) The provider meets the following requirements:

☐ 110.5(9) a Gives careful supervision at all times.

Reason determined out of compliance: I observed children going down the basement steps without supervision. There were three children age two and one that was 18 months. These younger children are not able to negotiate steps independently and require supervision and assistance. All the children went down at once which caused congestion and created the potential for a problem if one child feel knocking into others and having multiple children fall down.

How to correct: Children who cannot independently negotiate steps need to be closely supervised when going up or down the stairs. The majority of the children under the age of three can negotiate steps on their own. To be considered to be independent to negotiate steps on their own a child should be able to go out and down the steps alternating their feet and not have to hold on to the sides for balance.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

☐ Based on the items out of compliance listed above, a recheck or follow up visit to your home is not necessary. However, it is essential you provide documentation to the Department that certifies you have corrected each of the identified regulatory violations and are now in complete compliance with all Departmental regulatory mandates. **Please check mark each of the boxes listed above when the necessary corrections have been completed. By doing so, you certify that you have completed all of the mandated regulatory requirements contained within each identified section.**

I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules.

Please sign and date below, and return this form in the provided envelope by: January 15, 2014

X _____
Signature Date

X _____
Signature Date

Please do not hesitate to contact me at DHS at 892-6803 if you have any questions regarding this letter.

Sincerely,

Dale Garlinghouse
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319/Cindy Hecke 319-538-8464.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).